

**ALEXANDRIA TOWNSHIP  
SIGN PERMIT APPLICATION**

Date \_\_\_\_\_ Parcel No. \_\_\_\_\_ Permit No. \_\_\_\_\_

Legal Description: \_\_\_\_\_  
\_\_\_\_\_

Land Class: \_\_\_\_\_ Road Type: \_\_\_\_\_ Section: \_\_\_\_\_  
\_\_\_\_\_

	Last Name	First Name	Initial
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Sign Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

	Last Name	First Name	Initial
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Landowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contractor: \_\_\_\_\_  
\_\_\_\_\_

Height: \_\_\_\_\_ Length: \_\_\_\_\_ Surface Area: \_\_\_\_\_

Distance from Ground to Sign: \_\_\_\_\_ Distance from Adjacent Sign: \_\_\_\_\_

Distance from Center Line of the Road: \_\_\_\_\_

Date of Completion: \_\_\_\_\_ Inspection Date: \_\_\_\_\_

**\*\*Attach a sketch of where the sign will be located on the property  
and the appearance of the sign.\*\***

Agreement: I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with the description above set forth. I further agree that any plans and specifications submitted shall become a part of this application. I also understand that this permit is valid for a period of ninety (90) days.

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Signature of Owner

Work Authorized and Permitted by \_\_\_\_\_ Date: \_\_\_\_\_  
Township Zoning Administrator

Comments/Stipulations: \_\_\_\_\_  
\_\_\_\_\_

## ALEXANDRIA TOWNSHIP CONTACT INFORMATION

Alexandria Township, effective January 1, 2007, will begin administering and enforcing its own Zoning and Subdivision ordinances. Land Use and other Permit Applications can be obtained at the township website ([www.alexandriatownship.org](http://www.alexandriatownship.org)) or at the Township office. Completed applications should be dropped off at the Township Offices during office hours (9am-1pm, Mon-Fri) or in the drop box outside of the office between the hours of 8am and 5pm, Mon-Fri).



**Applications may be mailed (along with required fee) to:**

Alexandria Township  
P.O. Box 445  
Alexandria, MN 56308  
Phone: 320-759-5300  
Fax: 320-763-5320  
Email: [admin@alexandriatownship.org](mailto:admin@alexandriatownship.org)  
[www.alexandriatownship.org](http://www.alexandriatownship.org)

**The Township Zoning Administrator is:**

Community Growth Institute  
Attn: Ben Oleson  
610 Fillmore Street, Suite #4  
Alexandria, MN 56308  
Phone: 866-900-3064  
Fax: 866-924-1928  
E-mail: [oleson@communitygrowth.net](mailto:oleson@communitygrowth.net)  
[www.communitygrowth.com/alexandria\\_township](http://www.communitygrowth.com/alexandria_township)

The Alexandria Township Land Use and Subdivision Ordinance, Comprehensive Plan, permit fee schedule and applications, upcoming P&Z meeting dates, and other planning documents are available on the Alexandria Township website ([www.alexandriatownship.org](http://www.alexandriatownship.org)).