

**Alexandria Township
Alexandria, Minnesota 56308
Minutes of the meeting of 10-20-2008**

A meeting of the Board of Adjustment of Alexandria Township was held on the 20th Day of October 2008 at the Alexandria Township Conference Room, 610 Fillmore Street.

ROLL CALL: Members present were Louis Ross, Bryon Alstead, Jim Casper, Joel Dahlheimer, and Roger Thalman. Also present were Clerk Gregg Raisanen. As said members formed a quorum and the meeting was called to order by Clerk Raisanen at 6:30 PM.

Alstead, seconded by Dahlheimer, made a motion to approve the minutes of the 10-15-2007 and The 9-15-2008 board of adjustment meetings as written. Motion carried unanimously.

Diane Zeithamer, Exterior Design, reported that her company was issued a \$500.00 after-the-fact fee for work that was completed at the Kosin residence. She indicated that she had applied for a permit on August 26, 2008 and paid a \$75.00 fee to replace a retaining wall within a shoreline area. She indicated that the administrator assistant indicated that zoning administrator Oleson would be contacting her for any additional information within a couple of days. Her company did not hear from zoning administrator Oleson within a couple of days and her company proceeded to complete the work. She indicated that when she filled out the application, she was not notified that it might take up to five days to process the permit application and to not begin work until notified. She indicated that when she applies for a permit with Douglas County, the land and resource department reviews the application and issues a cardboard permit to post at the job site. Mr. Oleson reported that he had trouble contacting her company and finally contacted the landowner who indicated that the work was completed.

Ross, seconded by Casper, made a motion to waive the after-the-fact fee assessed to Exterior Design for the permit to complete work at the Kosin property since the applicant acted in good faith and applied for the permit. Motion for: Alstead, Ross, Casper, Dahlheimer, Thalman. Motion against: None. Motion carried.

Alstead, seconded by Ross, made a motion to adjourn. Motion carried. Meeting adjourned at 6:55PM.

Respectfully Submitted.....

Approved this ____ day of _____, 2008

Gregg Raisanen, Clerk

Roger Thalman, Chairman